



Adobe Acrobat Level 2

Taught on the current Adobe Cloud Version

Course Length: 1 Day

Course Delivery: Traditional Classroom · Online Live · On Demand

Overview

This course builds on the fundamentals taught in Acrobat Pro Level 1. Students will learn how to produce high-quality PDF documents for press. They will learn prepress techniques including color management, proofing and converting colors, color separations, managing inks, trapping, and transparency flattening. Students will use the Preflight feature to test and convert a document to comply with print provider requirements or ISO 9000 standards such as PDF/X, PDF/A, or PDF/E. Students will learn to create, distribute and track interactive forms in both Acrobat and Adobe FormsCentral. They will also learn how to address accessibility issues, use actions to perform multiple tasks at once, and prepare PDF documents for distribution.

Table of Contents:

High Quality PDFs

- PDF generation methods
- PDF file attributes
- PDF settings

Color Management

- Color management basics
- Color management workflow
- Soft-proofing colors
- Converting colors

Color Separations

- Setup
- Separations preview
- Ink manager
- Trapping
- Transparency flattening
- Printing color separations

Preflight and Validation

- Print problems
- Preflight profiles
- Preflight reports



- Preflight droplets
- Validation and conversion

Interactive Forms

- Forms in Acrobat
- Forms Central

PDF Accessibility

- Working with documents
- Accessibility in the Acrobat Environment

Preparing a Document for Distribution

- Actions
- Redacting content
- Document processing commands
- Export options

To register or for more information call our office **(208) 898-9036** or email register@leapfoxlearning.com

